

**VIVEKANANDA GOVERNMENT DEGREE COLLEGE,  
VIDYANAGAR, HYDERABAD**

*(Affiliated to Osmania University)*

**Accredited by NAAC with “B” Grade ISO 9001:2015**



**Additional information 6.5.3**



**VIVEKANANDA GOVERNMENT DEGREE COLLEGE  
VIDYANAGAR, HYDERABAD**

Rc.NoVGDC/IQAC/1

Dt:04.07.2018

**NOTIFICATION**

**SUB: IQAC – Reconstitution of the IQAC of Vivekananda Government Degree College, Vidyanaagar, Hyderabad – Notification – issued.**

As per the Revised Accreditation Frame work (Version 5 dated 12-01-2018(23/5/2018) given by the National Assessment and Accreditation Council (NAAC) sanction is hereby accorded for the reconstitution of the Internal Quality and Assurance Cell (IQAC) with the following members

**Chairperson:** Head of the Institution

**Teachers to represent all levels**

1. Dr.B. Suchitra Singh, Assistant Professor of English
2. Ms.J.D. Saraswathi, Assistant Professor of Public Administration
3. Sri P. Venkataeshwar, Associate Professor of History
4. Dr.D. Malleshwari, Assistant Professor of Mathematics
5. Smt.N. Sridevi, Assistant Professor of Zoology
6. Dr.H.K. Vandana, Assistant Professor of Hindi
7. Smt. P. Surekha, Assistant Professor of Chemistry
8. Dr.J. Bharathi, Assistant Professor of Telugu
9. Dr.Kishor Kumar, Assistant Professor of Commerce
10. Smt. L. Vishnu Priya, Assistant Professor of Mathematics

**Senior administrative officers**

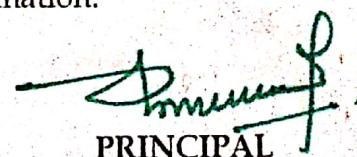
1. Ms. Nirmala, Vice-Principal& Assistant Professor of Statistics
2. Smt. Anitha Abraham, Senior most faculty, Associate Professor of English
3. Ms. G. Bangla Bharathi, Senior most faculty, Associate Professor of English
4. Dr.J.ChippaBabu, Academic Co-ordinator, Assistant Professor of Physics
5. Sri P. Ravichandra, Web-Co-ordinator, Assistant Professor of Computer Applications

**One nominee each from Alumni**– Prof. T. Krishna Rao, Professor of Philosophy& OSD to Vice Chancellor, Osmania University

**One nominee each from Industrialists** – Dr. P. Ramesh Kumar, Spark view industries

**Co-ordinator IQAC** – Dr.N.C. Sowjanya, Assistant Professor of Botany

The term of the office of IQAC is for a period of two (2) years with effect from the date of the issue of the notification. However, any member of the IQAC shall cease to be a member when he/she vacates the office he/she is holding at the time of his/her nomination.

  
**PRINCIPAL**

# Notice

Q. 06-2015

All the members of IQAC are requested to attend IQAC meeting on 16-6-2015

The following issues will be discussed:

- 1) Suggestions and recommendations of the Peer team.
- 2) Results analysis.
- 3) Action plan for the current academic year.
- 4) Annual curricular plan.
- 5) Any other item.

Chairperson

IQAC Coordinator

Members.

1) Sri G. Madhusudan Rao.	<input checked="" type="checkbox"/>	10. Mayula <input checked="" type="checkbox"/>
2) Sri J. Radhakrishna Murthy	<input checked="" type="checkbox"/>	11. Pushpadatta
3) Smt. G. Sunitha	<input checked="" type="checkbox"/>	12. Karunavishesh. Ia
4) Smt. K. Sarada	<input checked="" type="checkbox"/>	
5) Smt. N. Anantha Laxmi	<input checked="" type="checkbox"/>	
6) Sri R. Sudhav.	<input checked="" type="checkbox"/>	
7) Smt. Karimamukhat.		
8) Smt. K. Padma.	<input checked="" type="checkbox"/>	
9) Dr. Satyanarayana.	<input checked="" type="checkbox"/>	

External Experts:

Sri D. P. Reddy

Sri K. Raghuram.

Student Representative.

V. Anil Kumar B.Sc

N. Narendra Reddy B.Com

## Minutes of the meeting of the IPAC

- Resolved to take necessary measure to implement the recommendations of NAAC PEER Team for Quality Enhancement.
- to review the Existing programmes and explore the possibility of starting new programmes during the next academic year.
- to Encourage faculty to Submit proposals for Seminars and Conferences.
- To Complete the process of Automation of library
- To prepare and make necessary measures for the implementation of Lecture wise, Department wise and institutional Curricular plan.
- To conduct Gender Sensibilization programmes.
- To pursue with Dist. Administration for the alienation of adjacent govt land so as to improve the infrastructure facilities in the college.
- To procure ~~more~~ more books and improve the library usage.
- To prepare a perspective plan for five years (2015-16 to 2019-20) by taking into consideration the quality indications of Seven Criteria determined by NAAC and the suggestions made by NAAC PEER Team.

Members presents

Dr. P. Sathi Reddy, Principal & Chairman IPAC

(1) Sri. G. Madhusudha Rao, Lecturer in Commerce lo

(2) En. J. Radha Krishna Murthy Lecturer in Economics

3 Smt. G. Sunitha, Lecturer in Statistics hs

(4) Smt. K. Sarada, Lecturer in Mathematics ss

(5) Smt. N. Anantha Lakshmi, Lecturer in Telugu nl

(6) Sri. R. Sridhar, Lecturer in Commerce & TSC Coordinator 8j

(7) Dr. K. Padma Lecturer in History Padma

(8) Dr. K. Niamala Kumari, Reader in Pub. Ad. nk

(9) Smt. Kareema Nizhat, Office Superintendent

(10) Dr. MVN Narayana Reddy, IPAC Coordinator MVN

4. Kareema Nizhat. km.

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Notice

11-7-2015

All the members of IPAC are requested to attend IPAC meeting on 16-7-2015

The following issues will be discussed:-

(1) Academic matters

(2) To discuss Suggestion and recommendation of NAAC Peer Committee

Any Other matter with the permission of the chair

Members:

Dr. P. Sathi Reddy, Principal & Chairman IPAC

1. Sri G. Madhusudhan Rao *sb*

2. Sri J. Radha Krishna Murthy

3. Smt G. Sunitha *sb*

4. Dr K. Sarada *sb*

5. Smt. N. Anantha Dorek *sb*

6. Sri. R. Sridhar *sb*

7. Dr. Nirunala Kumari *sb*

8. Smt. Kareema Nikhat *sb*

9. Dr. M. V. Narayana Reddy. *sb*

10. Kareema Nikhat. *sb*

11. Dr. M. Nirunala Kumari *sb*

Mr. Reddy

The Meeting was held under the chairmanship of Principal and discussed various matters pertaining to academic activities and resolved the following in order to improve the quality of Teaching, Learning and Evaluation.

- (1) To Evolve mechanism and procedures to improve the academic and administrative performance of the institution by developing bench marks for various academic and administrative activities, disseminating information on quality parameters, documenting various programmes and activities, and preparing AQR.
- (2) To implement the recommendations & suggestions made by the NAAC PEER Committee for quality enhancement.
- (3) To conduct Job-Oriented Certificate Courses.
- (4) To Create Research Culture among staff and students.
- (5) To Provide additional inputs to students with an objective of enhancing their employable
- (6) Promoting the use of ICT for Enhanced teaching - learning.
- (7) Collection of feedback from students and other stakeholders.
- (8) To initiate steps for skill development training to students under PM Kaushal Yojana Scheme.

- (9) To Strength Career Guidance and placement cell.
- (10) To conduct Student Seminars, Study Projects and Field trips.
- (11) To Speed up steps to Procure adjacent Govt. land so as to improve the infrastructure facilities in the college.
- (12) To establish E-class room.
- (13) To institute Cash awards to the meritorious Students.
- (14) To Strength Alumni Association.
- (15) To introduce tutors / ward system.
- (16) To take measures to implement perspective plan in a phased manner.
- (17) To conduct Orientation Programme for the Students.
- (18) To conduct Leadership training Programme for Students.
- (19) To conduct Various activities as per the Academic Calen
- (20) To conduct Guest Lectures & Extension lectures
- (21) Continuous evaluation through assignments, Seminars and Project work, Unit test, Term/ pre-final Exams and regular monitoring of attendance.
- (22) To Ensure involvement of Staff and Students in keeping the Campus clean and conduct programmes under Swatch Bharath, Haitha Haan & Hobby day.
- (23) Encourage the Students to participate in Inter Collegiate Competitions.

- (24) To celebrate important Days
- (25) To nominate Students in Various Committees to ensure transparency in all activities.
- (26) To Submit Proposals to UGC for Development grants.

1. Dr. P. Sathi Reddy, Principal & chairman IPAC.
2. Dr. M.V. Narayana Reddy, IPAC Coordinator ~~new~~
3. S/o. G. Madhusudha Rao ~~to~~
4. Sri J. Radha Krishna Murthy.
5. Smt. B. Sunitha. ~~by~~
6. Smt. K. Sarada ~~to~~
7. Sri. R. Siddhar ~~88~~
8. Dr. K. Padme ~~Patna~~
9. Dr. Nirmala Kumar ~~by~~
10. Smt. Kareema Nikhat -
11. M.N. Anantabrahmuni ~~PL~~
12. Kareema Nikhat - ~~law~~ Medly
13. Dr. Nirmala Kumar ~~8~~

## Notice

04 - 8 - 2015

All the IQAC members are informed to attend the IQAC meeting on 7-8-2015.

The following issues will be discussed.

- To apply for the enhancement of seats in Bsc.
- To procure new books
- To update College website
- To give consolation awards to the toppers of University exams.

## Medals

Dr. P. Sathi Reddy

- (1) Sri. G. Madhusudha Rao 10
- (2) Dr. M. V. Narayana Reddy, ML
- (3) Sri. J. Radha Krishna Murthy
- (4) Smt. G. Sunitha 1st
- (5) Smt. N. Ananth Lakshmi 2nd
- (6) Sri. R. Sridhar 8th
- (7) Dr. K. Padma 10th
- (8) Dr. Nizamala Kumari 10th
- (9) Smt. Kareema Nishat 10th

07-08-2015

The IPAC meeting held under the chairmanship of Principal and discussed matters pertaining to academic and administrative activities and resolved the following:

- (1) Reviewed the academic activities conducted during the last two months and decided to take follow up action on the activities.
- (2) To apply for the Enhancement Seats in BSC. (MScs) Course from 30 to 40 seats keeping in view of demands from students.
- (3) To conduct Personality development programme to students in collaboration with JCI Hyd.
- (4) To procure new books to the library.
- (5) To update college website.
- (6) To load the data into CCF portal.
- (7) To conduct Remedial classes to the weak students.
- (8) To give Incentive awards to the Topper in University Exam on the Eve of Independence day.
- (9) To conduct games and sports.
- (10) To conduct literary competitions.

Dr. P. Sathi Reddy, Principal & chairman IQAC

- (1) S/o Dr. M. V. Narayana Reddy, IQAC ~~coordinator~~
- (2) Smt. G. Sunita ~~b/s~~
- (3) Smt K. Sarada ~~b/s~~
- (4) Smt. N. Ananth Lakshmi ~~PL~~
- (5) Sri. R. Sridhar ~~SG~~
- (6) Dr. K. Padma ~~PL~~
- (7) Smt. Kareema Nizhar. ~~PL~~
- (8) Dr. M. Namrata Kumari ~~PL~~

Already

## Notice

01-9-2015

All the members of IQAC are requested to attend the meeting to be on 4-9-2015

The following issues will be discussed

(1) To conduct Unio test

(2) To conduct Swatch Bharath

Any Other Items

Dr. P. Sathi Reddy, Principal & Chairman IQAC

- (1) For Dr. M.V. Narayana Reddy, IQAC ~~WU~~ Coordinator
- (2) Sri G. Madhusudhan Rao
- (3) Smt. G. Sumitha
- (4) Smt. K. Sarada
- (5) Smt. N. Ananth Lakshmi
- (6) Dr. K. Padma
- (7) Dr. Nizamala Kunari
- (8) Smt. Kareema ~~Kunari~~

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4-09-2015

The IQAC meeting held under the chairmanship of Principal and discussed matters pertaining to academic and administrative activities and resolved the following.

- (1) To plan for Conducting Visit Test
- (2) To conduct class room Seminars and study projects.
- (3) To improve Infrastructure facilities
- (4) Conduct activities under Swachh Bharath and Hobby Day.
- (5) To guide the students for Supplementary Exams
- (6) To approach and request the Dist Collector for the allotment of land to the college.

Attendee

Dr. P. Sathi Reddy, Principal & Chairman IQAC

- (1) Dr. M. V. Narayam IQAC Coordinator MV
- (2) Sri. G. Madhusudhan Rao to
- (3) Smt. G. Sunitha to
- (4) Smt. K. Scruada to
- (5) Smt. N. Ananth Lakshmi A
- (6) Dr. K. Padma Padma
- (7) Smt. Kareema Nithar. Jai
- (8) Dr. R. Sudha 8J
- (9) Dr. M. Nirvana Kumar ng

Attendee

## Notice

8-10-2015

All the members of IQAC are requested to attend IQAC meeting on 8-10-2015

The following issues will be discussed.

- (1) Review of academic activities
- (2) To start Certificate Course
- (3) To upgrade Computer Lab.
- (4) To organise Guest Lecture

Dr. P. Sathu Reddy Principal & chairman IQAC

- (1) Sri. G. Madhuram Rao to
- (2) Dr. M. N. Narayana Reddy IQAC coordinator
- (3) Smt G. Sunitha — Li/S
- (4) Smt. Saradhy —
- (5) Sri. R. Sridhar SK
- (6) Dr. K. Padma Paru
- (7) Dr. Nitmala Kumar SK
- (8) Smt. Kareema Nikhat Paru
- 9. N. Ananta Lakshmi Paru

~~Dr. M. N. Narayana Reddy~~

Alleddy

The IQAC meeting held under the chairmanship of Principal and staff discussed matters pertaining to academic and administrative activities and resolved the following.

- Reviewed the activities conducted during first term of the academic year and noted to implement the left over activities.
- To procure computers so as to upgrade the computer lab and library automation.
- To collect feedback from student on faculty and take measures to improve the teaching learning aspects as observed by the students.
- To start the certificate courses in the second term.
- To develop and maintain institution data base.
- To encourage literary activities through publication of College magazine.
- To celebrate National Integration Day.
- To complete the syllabi as per teaching plan and conduct test and student Seminars.
- To organise guest lecture.
- To conduct exhibition with hobby collection and projects by student.
- To conduct career awareness programmes.

Meeting

Dr. P. Sathi Reddy, Principal & chairman IQAC

- (1) Dr. M. V. Narayana Reddy, IQAC coordinator *Mr.*
- (2) Sri. G. Madhusudhan Rao *to*
- (3) Smt. G. Sunitha *l/s*
- (4) Smt. K. Sarada
- (5) Smt. N. Anantha Lakshmi *Mr.*
- (6) Sri. R. Sridhar
- (7) Dr. K. Padma *Padma*
- (8) Dr. Nirmala Kumari *Mr.*
- 9. Kareema Nichet. *Jan.*

Notice

11-11-2015

All the IQAC members are requested to attend IQAC meeting on 13-11-2015

The following usines will be discussed.

- (1) Review of Academic, administrative and financial aspects.
- (2) Conduct of Half yearly Exams.
- (3) Celebrate of important days.

Dr. P. Sathu Reddy, Principal & Chairman IQAC

- (1) Dr. M. V. Narayana Reddy. IQAC Coordinator Mr
- (2) Sri. G. Madhusudhan Rao Mr
- (3) Smt. G. Sunitha Ms
- (4) Smt. K. Saradha —
- (5) Smt. N. Ananth Lakshmi Ms
- (6) Sri. R. Sridhar — Ms
- (7) Dr. K. Padma Ms
- (8) Dr. Nirmala. Ms
- (9) Smt. Kareema Nikhat. Ms

Meeting

Minutes

13-11-2015

The IQAC meeting held under the chairmanship of Principal and Staff to discussed matter pertaining to academic and administrative activities and resolved the following.

- Reviewed the academic activities conducted during the month of Nov.
- to conduct Half yearly exams and also to prepare the list of Absentee in Exams.
- to conduct an Extension Lecture on pt. Jawaharlal Nehru birthday.

Dr. P. Sathu Reddy, Principal & Chairman IQAC

- (1) Sri G. Madhusudhan Rao. b
- (2) M. V. Naayana Reddy, IQAC Coordinator MVR
- (3) Smt. G. Sunitha bj
- (4) Smt. K. Sarada
- (5) Smt. N. Ananth Lakshmi nl
- (6) Sri. R. Sridhar -8
- (7) Dr. K. Padma pk
- (8) Dr. Nirmala Kunari nk
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## Notice

14 - 12 - 2015

All the IPAC members are requested to attend IPAC meeting on 18-12-2015

The following issues will be discussed

- (1) To record Half yearly Exam marks
- (2) To organise cultural festivals.
- (3) Competitions and Awareness programmes
- (4) To celebrate important

Dr. P. Sathi Reddy, Principal & Chairman IPAC

- (1) Dr. M.V. Narayana Reddy ~~IPAC~~ IPAC Coordinator
- (2) Sri. G. Madhusudhan Rao. ~~to~~
- (3) Sri. R. Sridhar ~~SV~~
- (4) Smt. G. Sunitha ~~-~~ ~~lif~~
- (5) Smt. K. Sarada ~~-~~
- (6) ~~Sri. R. Sridhar~~ ~~-~~
- (7) Dr. Padma ~~Pada~~
- (8) Dr. Nirmala Kumari. ~~dy~~
- (9) Smt. N. Anamitha Lakshmi. ~~nl~~  
Kareema Nikhat. ~~la.~~

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## Minutes of the meeting

18.12.2015

The IQAC meeting held under the chairmanship of the Principal and staff to discuss matters pertaining to academic and administrative activities and resolved the following to

- To conduct Half yearly Strictly and list out absences.
- To prepare a list of students who did not appear for Half yearly.
- To enter marks in the CMR.
- To conduct Extension Lecture on Human Rights Day.
- To conduct Winter Student Seminars

Dr. P. Sathi Reddy, Principal & Chairman IQAC

- (1) Dr. M. V. Narayana Reddy IQAC W Coordinator
- (2) Sri. G. Madhusudha Rao W
- (3) Smt. G. Sunitha W
- (4) Smt. R. Sarada
- (5) Smt. N. Ananth Lakshmi W — —
- (6) Sri. R. Sridhar W
- (7) Dr. K. Padma W
- (8) Dr. Nirmala Iyer W
- (9) Smt. Kareema Nitha W

Meeting

## Notice

20. 01. 2016

All the IQAC members are requested to attend IQAC meeting on 23.01.2016 at 2.00 P.M. in Principal's chamber to discuss the following issues:

- ① Conducting Revision classes from 3.00 to 5.00 P.M.
- ② To conduct Pre-final examinations in the month of February.
- ③ To celebrate National Voter's Day on 25<sup>th</sup> Jan '2016.
- ④ Any other matter with the permission of the chair.

Dr. P. Sathi Reddy, Principal & Chairman IQAC - ✓

Dr. M. Venkat Narayana Reddy, IQAC Coordinator  
Members:-

- ① Sri. G. Madhusudhan Rao ✓
- ② Dr. R. Sridhar - ✓
- ③ Smt. G. Sunitha - ✓
- ④ Dr. K. Sarada ✓
- ⑤ Smt. N. Ananta Lakshmi ✓
- ⑥ Dr. K. Padma ✓
- ⑦ Dr. Nirmala Kumari ✓
- ⑧ Smt. Kareema Nikhat ✓

## Minutes

23/01/2016

The IQAC meeting was held in the Principal's chamber under the chairmanship of the Principal and members and the following resolutions were made:

- To conduct revision classes to the students from 8.00 to 8.00 P.M till 29<sup>th</sup> Feb, 2016.
- All the faculty members shall prepare question bank in their respective subjects based on previous year questions and make the students to solve the same in Revision classes.
- To conduct Pre-Final Examinations in the month of February, 2016.
- To celebrate "National Voters Day" on 25<sup>th</sup> Jan, 2016.

Dr. P. Sathi Reddy, Principal & Chairman, IQAC

Dr. R. Venkata Narayana Reddy, IQAC Coordinator

My  
✓

Members:-

- ① Sri G. Madhusudan Rao ✓
- ② Dr. R. Sridhar — ~~✓~~
- ③ Smt. N. Ananthalakshmi ✓
- ④ Smt. G. Sunitha — ~~✓~~
- ⑤ Dr. K. Sarada ~~✓~~
- ⑥ Dr. K. Padma
- ⑦ Dr. Nirmala Kumarji ~~✓~~
- ⑧ Smt. Kareema Nafeesah ~~✓~~

Notice

04.02.2016

All the IQAC are requested to attend IQAC meeting on 06.02.2016 at 2.00 p.m. in Principal's chamber to discuss the following issues:

- 1) Review of the revision classes conducted.
- 2) Preparation for University Practical Examination.
- 3) Any other issue.

Members Present

Chairman - Dr. P. Sathi Reddy  
Principal

dy  
✓

IQAC Coordinator - Ms. G. Sunitha - Attended

Members

1) Dr. K. Sarada	b. Sanu
2) Dr. R. Sridhar	
3) Ms. N. Anantadakshmi	
4) Dr. Nirmala Kumari	
5) Ms. Kareema Nikhat	

## Minutes

06.02.2016

The IQAC meeting was held in the Principal's chamber under the chairmanship of the Principal, IQAC coordinator and members of the committee. The following resolutions were made:

- (1) Reviewed the status of the revision classes conducted.
- (2) To prepare the students for the Practical examinations and making necessary arrangements for conducting the practical exams.

Chairman - Dr. P. Sathi Reddy  
 Principal

Dr

IQAC Coordinator - Ms. G. Sunitha - G. Sunitha  
 Members :-

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Ananthalakshmi
- 4) Dr. Nirmala Kumari
- 5) Ms. Kareema Nikhat

K. Sarada

## Notice

04.06.2016

All the members of the IQAC are requested to attend IQAC meeting on 06.06.2016 in the Principal's chamber to discuss the following issues:

- 1) Online admissions
- 2) Result Analysis
- 3) Preparation of Annual Curricular Plans
- 4) Departmentwise Action Plans
- 5) Certificate Courses
- 6) Any other item

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ISAC Coordinator

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Chairman:

8

## Principal

## Members:

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Ananthalakshmi
- 4) Dr. Nirmala (Kumari)
- 5) Smt. Kareema Nikhat

C. Sand.

# Minutes

06.06.2016

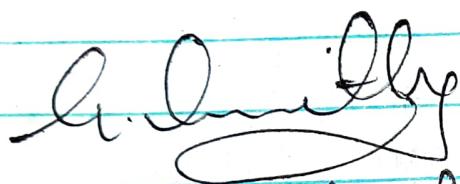
The meeting was held under the chairmanship of the Principal and discussed various matters pertaining to the admissions and academic activities. The following resolutions were made to improve the quality of Teaching, Learning & Evaluation:

- 1) To monitor the online admissions on the college ~~site~~ in the help center for online admissions.
- 2) To analyse the results and prepare facultywise, subjectwise and lecturewise result analysis.
- 3) To prepare paperwise annual curricular plans along with department action plan.
- 4) To evolve mechanism and procedures to improve the academic and administrative programmes of the institution by developing benchmarks for various academic & administrative activities.
- 5) To document various programmes and activities conducted by the departments.
- 6) To prepare ADAR for the year 2015-16
- 7) To conduct Job-oriented Certificate courses. It was resolved that each department shall conduct atleast one certificate course.
- 8) To conduct student seminars, study projects & field trips.

9) To celebrate important Days.

(i) To nominate students in various committees to ensure transparency.

(ii) To ensure involvement of staff & students in keeping the campus clean by organizing programmes under Swatch Bharath & Haritha Bharatam.



A. Om Shy  
EQAC Coordinator



Chairman &  
Principal

Members:-

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Mrs. M. Anantakrishna
- 4) Dr. Nirmala Kumari
- 5) Smt. Kareema Nibhat

## Notice

30.09.2016

All the members of IQAC are requested to attend IQAC meeting on 03.10.2016 in the Principal's chambers.

The following issues will be discussed:

- (1) Review of academic activities
- (2) To start certificate courses.
- (3) Updation of college website
- (4) Submission of reports of the activities conducted by the departments.
- (5) Any other item.

A. Anilky  
IQAC Coordinator

U  
Chairman  
Principal

Members:-

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Anantakrishna
- 4) Dr. Nirmala Kumari
- 5) Smt. Kareema Nischat

K. Sarada

## Minutes

03.10.2016

The SCAC meeting was held under the chairmanship of the Principal on 03.10.2016 and discussed matters pertaining to academic and administrative activities & resolved the following:

- 1) Reviewed the activities conducted during first term of the academic year and moved to implement the left over activities
- 2) To start the certificate courses in second term.
- 3) All the department to submit the report of the activities conducted in the first term so as to update the college website.
- 4) To conduct Career Awareness Programmes
- 5) To prepare question papers for internal assessment for I Year students for Semester I

Li. Qiang He

ISAC Coordinator

Chairman &  
Principal

## Members :

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Anantala Chmi
- 4) Dr. Nirmala Kumar
- 5) Smt. Kareema Mirlekat

K. Sankar

## Notice

16-01-2017

All the members of ICAC are requested to attend ICAC meeting on 19.01.2017 in the Principal's chamber. The following issues will be discussed:

- 1) Status of syllabus completion for II & III Year students and commencement of I Year - II Semester classes.
- 2) To implement JEEPC (Intensive)  
    ) to conduct revision classes to the students of II & III Year.
- 3) Any other issue

L. D. D. G.  
ICAC Coordinator

M. S. S.  
Chairman &  
Principal

### Members:

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Anantalakshmi
- 4) Dr. Nirmala Kumari
- 5) Smt. Kareema Nikhat

K. Sand.

# Minutes

19.01.2017

The IQAC meeting was held on 19.01.2017 under the chairmanship of the Principal to discuss matters pertaining to academic & administrative activities. The following resolutions were made:

- 1) Reviewed the status of syllabus completed for II & III Year students.
- 2) To prepare action plan for I Year - I Semester
- 3) To conduct Intensive (IEEP) for II & III Year students.  
To prepare topicwise plan to daywise plan to conduct revision classes under IIEP.
- 4) To maintain separate attendance for IIEP classes.

  
IQAC Coordinator

  
Chairman & Principal

Members:

- 1) Dr. K. Sarada
- 2) Dr. R. Sridhar
- 3) Ms. N. Anantakrishna
- 4) Dr. Nirmala Kumar
- 5) Smt. Kareema Milchaf



## IQAC Meeting minutes

Date 19.06.2017

The IQAC meeting was held under chairmanship of the Principal. The following points were discussed

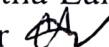
- The VGDC is identified as the DOST helpline centre. The Teaching staff and the Office are hereby informed to monitor and ensure the smooth functioning of the helpline centre
- Results of the academic year 2016-17 was analysed, Subject wise analysis was done, lecturers are informed to take necessary steps.
- All the members of the teaching staff are informed to prepare Curricular plans, Action plans for the academic year 2017-18.
- The activities are to be documented and are to be submitted to IQAC without undue delay.
- The Faculty are advised to encourage students to take-up project works.
- The Departments are further informed to introduce job-oriented Certificate courses.
- The faculty are further informed to integrate various co-curricular activities like Student seminars, quiz programmes, field trips etc.
- All the members of the teaching staff are encouraged to celebrate important commemorative days.

  
IQAC Co-ordinator

  
Principal

### Members

Ms. N. Anantha Lakshmi 

Dr.R. Sridhar 

Dr.K. Sarada 

Dr H.K. Vandana 

Ms. S. Nagamani 

Ms. J. Sridevi 

## IQAC Meeting minutes

Date 08.08.2017

The IQAC meeting was held under chairmanship of the Principal. The following points were discussed

- The Academic activities of the first term were reviewed.
- The certificate courses are to be started in the second term of the academic year.
- The Faculty are encouraged to organize subject-wise career awareness programmes.
- The syllabus to be completed on time.
- Question banks on important topics to be prepared and given to the students.

  
IQAC Co-ordinator

  
Principal

### Members

Ms. N. Anantha Lakshmi   
Dr. R. Sridhar   
Dr. K. Sarada   
Dr H.K. Vandana   
Ms. S. Nagamani   
Ms. J. Sridevi 

## **IQAC Meeting minutes**

Date 11.12.2017

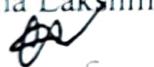
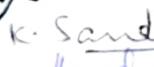
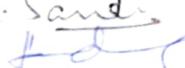
The IQAC meeting was held under chairmanship of the Principal. The following points were discussed

- Review of the syllabus completed is done.
- The progress of the academic activities is noted.
- The Faculty are informed to adhere to the annual action plans.
- The Faculty are encouraged to organize career orientation programmes.

  
IQAC Co-ordinator

  
Principal

### **Members**

Ms. N. Anantha Lakshmi   
Dr. R. Sridhar   
Dr. K. Sarada   
Dr H.K. Vandana   
Ms. S. Nagamani   
Ms. J. Sridevi 

## IQAC Meeting minutes

Date 05.02.2018

The IQAC meeting was held under chairmanship of the Principal. The following points were discussed

- Review of the academic activities.
- The status of the Certificate Courses is reviewed and all the Departments are informed to conduct certificate courses in the next academic year.
- The Academic activities are to be documented and to be submitted to IQAC Co-ordinator.
- The College website is to be updated at the earliest.
- It is resolved to organize Intensive Examination Preparation Programme (IEPP) to enable the students to prepare for their end semester examinations.
- It is further resolved to send proposal for the introduction of new courses in the coming academic year.

  
IQAC Co-ordinator

  
Principal

### Members

Ms. N. Anantha Lakshmi 

Dr.R. Sridhar 

Dr.K. Sarada 

Dr H.K. Vandana 

Ms. S. Nagamani 

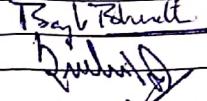
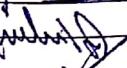
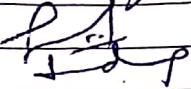
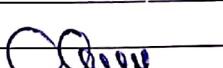
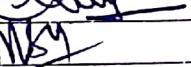
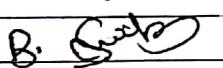
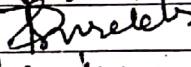
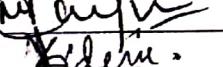
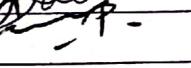
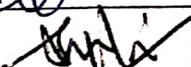
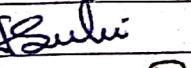
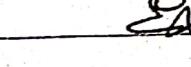
Ms. J. Sridevi 

## **MINUTES OF THE MEETING HELD ON 04.07.2018**

The Principal and the newly transferred faculty members met in the Principal's chamber on 4<sup>th</sup> July to discuss on the reconstitution of IQAC. It has been resolved to reconstitute the IQAC with the newly transferred teaching/non-teaching staff as per the latest guidelines of NAAC. A notification consisting of the latest members of IQAC has been issued and it has been resolved to designate Dr.N.C. Sowjanya, Assistant Professor of Botany as the IQAC Co-ordinator from the academic year 2018-19.



**PRINCIPAL**

Sl. No.	Name of the Lecturer & Desig.,	Signature
	<b>ENGLISH</b>	
1.	Ms. Anitha Abraham, Associate Professor of English	
2.	Smt. G. Bangla Bharathi, Assistant Professor of English	
3.	Dr. B. Suchitra Singh, Assistant Professor of English	
	<b>SECOND LANGUAGE</b>	
4.	Sri S. Ravi Prasad, Assistant Professor of Telugu	
5.	Dr. H. K. Vandana / Lecturer in Hindi	
6.	Dr. Mukta Vani / Lecturer in Sanskrit	
	<b>STATISTICS</b>	
7.	Ms. S. Nirmala, Assistant Professor of Statistics	
8.	Smt. G. Sunitha, Assistant Professor of Statistics(FDP)	
	<b>COMMERCE</b>	
9.	Dr. P. Kishor Kumar, Assistant Professor of Commerce	
10.	Smt. M. Sangeetha, Assistant Professor of Commerce	
11.	Sri M. Shiva Krishna, Assistant Professor of Commerce	
12.	Smt. S. Nagamani, Assistant Professor of Commerce	
13.	Smt. B. Sirisha / Contract Lecturer in Commerce	
	<b>COMPUTERS</b>	
14.	Sri P. Ravi Chandra, Assistant Professor of Computers	
	<b>MATHS</b>	
15.	Smt. L. Vishnu Priya Loya, Assistant Professor of Mathematics	
16.	Dr. D. Malleswari, Assistant Professor of Mathematics	
	<b>SCIENCES</b>	
17.	Dr. J. Chinna Babu, Assistant Professor of Physics	
18.	Smt. P. Surekha, Assistant Professor of Chemistry	
19.	Dr. N. C. Sowjanya, Assistant Professor of Botany	
20.	Smt. N. Sridevi, Assistant Professor of Zoology	
	<b>SOCIAL SCIENCES</b>	
21.	Sri. P. Venkataeshwar, Associate Professor of History	
22.	Smt. A. Kavitha, Assistant Professor of Political Science	
23.	Ms. J. D. Saraswathi, Assistant Professor of Public Administration	
24.	Smt. J. Sridevi, Assistant Professor of Economics	
25.	Sri. E. Narasinga Rao / Physical Director	
26.	Smt. Asma Tabassum / Librarian	

## **MINUTES OF THE MEETING HELD ON 17.08.2018**

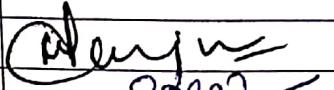
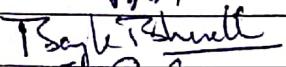
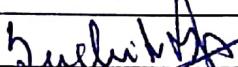
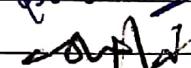
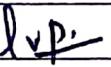
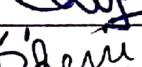
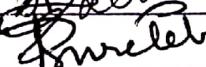
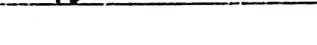
The Principal and the Members of IQAC met in the Principal's chamber on 17<sup>th</sup> August, 2018 to discuss on conducting an orientation programme for the first year UG students. It has been resolved to organize an orientation programme for the first year UG students on 23<sup>rd</sup> August, 2018 to bring in awareness among them in the following aspects

- Examination pattern
- Importance of NAAC assessment
- TSKC
- Ecoclub
- Introduction of HOD's of various departments
- Cultural activities
- Sports activities
- Certificate courses etc.



**PRINCIPAL**

### Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr.N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Chippa Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateashwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

## **MINUTES OF THE MEETING HELD ON 01.09.2018**

The Principal and the members of IQAC met in the Principal's chamber on 1<sup>st</sup> September, 2018 to discuss on the following aspects

- Approaching corporate firms.
- Seeking financial assistance from the firms for the development of institution, providing scholarships to the meritorious students etc.
- Conduct of Alumni meet by coordinating with the alumni and the retired teaching staff in the college premises

### **Discussion**

- Sri P. Venkateashwar, Associate Professor of History has come forward with a suggestion to invite the HR team of Mahindra Finance to the college to conduct a scholarship test for the final year students. He further informed that the Mahindra Finance organization conducts scholarship test in the colleges and awards scholarships to the meritorious students as a part of their Corporate Social Responsibility.
- Principal , Dr.S. Srinivas Rao gave the details of the alumni meet to the members and asked the members to coordinate with the alumni for the smooth conduct of the programme.

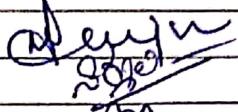
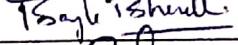
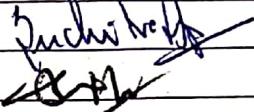
### **Resolution**

- It is resolved to invite the Team from Mahindra Finance to conduct a screening test for the students and award scholarship for the meritorious students.
- The proposed date of conducting the screening test is 08.09.2019.
- It is further resolved to conduct the Alumni meet on 9<sup>th</sup> September, 2018.



PRINCIPAL

### Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr. N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Cinna Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateashwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

## MINUTES OF THE MEETING HELD ON 02.01.2019

The Principal and the members of IQAC met in the Principal's chamber on 2<sup>nd</sup> January, 2019 to discuss on the following aspects

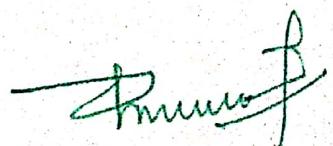
- Conducting scholarship disbursement programme.
- Conducting Orientation programme to the teaching faculty on latest NAAC guidelines.

### Discussion

- Principal, Dr.S. Srinivas Rao has suggested to conduct the programme on 10<sup>th</sup> January, 2019 by inviting the local MLA as chief guest. Sri P. Venkateashwar, Associated professor of History has suggested to invite Sri Anjaneyulu parasaram, GM Mahindra Finance as the Guest of honour.
- The principal and the members have discussed in detail about the latest guidelines of NAAC and felt that there is need to bring in awareness about the latest guidelines of NAAC to all the members of the teaching staff.

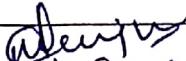
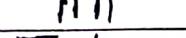
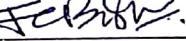
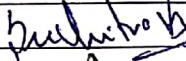
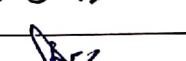
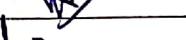
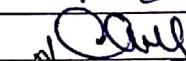
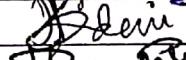
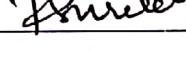
### Resolution

- It is resolved to invite the Musheerabad MLA, Sri Muta Gopal as Chief Guest and Sri Anjaneyulu Parasaram as the guest of honour for the scholarship disbursement programme. Around 21 students have been shortlisted for the award of merit scholarship. The date of the programme is scheduled on 10<sup>th</sup> January, 2019.
- It is resolved to conduct the orientation programme on latest NAAC guidelines on 9<sup>th</sup> January, 2019.

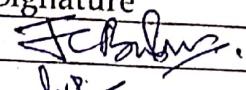
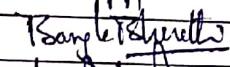
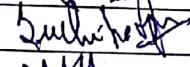
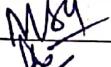
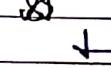
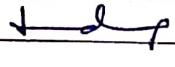
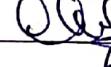
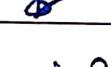
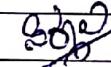
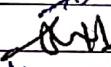
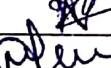
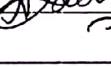
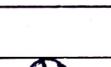
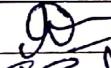
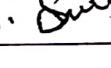
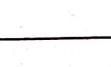


PRINCIPAL

### Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr.N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Cinna Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateashwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

The Principal and the members of the teaching staff met in the principal's chamber on 27.03.2018 to form seven committees for the seven criterion of NAAC. The following committees were formed.

S.No.	Name of the teaching faculty	Criterion	Signature
1.	Dr.J.Chippa Babu		
2.	Smt.L. Vishnu Priya	1	
3.	Dr. Muktha Vani		
4.	Ms. Nagamani		
5.	Ms. Anitha Abraham		
6.	Ms. G. Bangla Bharathi	2	
7.	Dr.B. Suchitra Singh		
8.	Ms. M.Sangeetha		
9.	Dr. Malleswari		
10.	Dr. J. Bharathi	3	
11.	Dr.H.K. Vandana		
12.	Ms. T.P. Sridevi		
13.	Dr. P.Kishor Kumar	4	
14.	Sri S. Raviprasad		
15.	Sri M.Shiva Krishna		
16.	Sri E. Narasinga Rao		
17.	Ms. S. Nirmala		
18.	Ms. J.D. Saraswathi	5	
19.	Dr. K. Uma		
20.	Dr. K. Anjaneyulu		
21.	Dr.N.C. Sowjanya		
22.	Ms.P. Surekha	6	
23.	Ms.N. Sridevi		
24.	Ms. Preethi		
25.	Sri P. Venkat Eashwar		
26.	Ms.A. Kavitha	7	
27.	Smt. J. Sridevi		
28.	Ms. B. Sireesha		
29.	Sri P. Ravichandra	Web-Coordinator	

**ACTION TAKEN REPORT  
FOR THE MEETING HELD ON 17.08.2018**

The Orientation Programme (Induction programme) for the UG first year students was conducted on 26<sup>th</sup> August. Prof. Sripathi Ramudu from Hyderabad Central University was the Chief Guest. The students were briefed upon the various Academic, Co-curricular and extra-curricular activities of the college

**ACTION TAKEN REPORT  
FOR THE MEETING HELD ON 01.09.2018**

The General Manager, Mahindra Finance was approached for the financial assistance. They conducted a screening test for the final year students on 8<sup>th</sup> September, 2018. Further, an Alumni meet was organized in the college premises on 9<sup>th</sup> September, 2018. Retired Principals, Teaching staff and the old students attended the meet in large number and have assured to participate in the various developmental programmes of the institution and also to support the institution financially.

**ACTION TAKEN REPORT  
FOR THE MEETING HELD ON 02.01.2019**

The Mahindra Finance has shortlisted 21 students of the college for the award of merit scholarship under their CSR responsibility. Sri Anjaneyulu Parasaram, General Manager of Mahindra Finance was invited as the Guest of Honour along with Sri Muta Gopal (Local MLA). The scholarship was disbursed to the students on 10.01.2019. An interactive session was held on 09.01.2019 among the members of the teaching staff and the IQAC Co-ordinator. The latest guidelines of the NAAC were discussed at length during the session.

**ACTION TAKEN REPORT  
FOR THE MEETING HELD ON 27.03.2018**

The Principal and the Vice-Principal formulated various criterion wise committees to initiate the preparation for NAAC. All the committees were further informed that criterion wise meeting will be held regularly to monitor the progress.

S.No.	Date	Minutes	Action Taken
1.	13.07.2019	To conduct Orientation Programme for UG I year students	An Orientation programme for the UG I year (BA, B.Com, B.Sc) students (2019-2020) was conducted on 17.07.2019. Dr. Nagaraju Malyala, Retd. Principal, Motivational Speaker was the Chief Guest
2.	20.07.2019	To Direct the departments to prepare Action plan for the academic year 2019-20	Action plans were prepared, comprising of curricular and co-curricular activities and submitted.
3.	3.9.2019	To organize an extension lecture on Teaching methodology on the occasion of Teachers' day	The lecture was organized on 5 <sup>th</sup> September, 2019. Prof.T. Mrunalini, Dean, IASE, Osmania University was the resource person. She gave an excellent lecture on various student centric teaching methods.
4.	4.11.2019	To form criterion wise committees	Seven committees were formed along with a core committee to review the Assessment and Accreditation process.
5.	2.12.2019	To conduct an orientation programme on the Assessment and Accreditation process	A Video session on Assessment and Accreditation process was conducted. All the members of the teaching staff were present.
6.	9.12.2019	NAAC Criterion 2, 6 review meeting was held	Question wise analysis was done, the collection of the data was initiated,
7.	11.12.2019	NAAC Criterion 3,5 review meeting was held	Question wise analysis was done, the collection of the data was initiated
8.	18.12.2019	NAAC Criterion 1,4,7 review meeting was held	Question wise analysis was done, the collection of the data was initiated
9.	08.01.2020	The Alumni committee of the institution planned to organize sports events to students	The sports events were conducted and the prizes were given away to the winners by the Alumni Association of the institution on 10.01.2020
10.	27.01.2020	NAAC Criterion 1,2 review meeting was held	The organization of the data in the data templates was initiated
11.	28.01.2020	NAAC Criterion 3,4 review meeting was held	The organization of the data in the data templates was initiated
12.	29.01.2020	NAAC Criterion 5,6,7 review meeting was held	The organization of the data in the data templates was initiated
13.	03.03.2020	Review of various curricular and co-curricular activities of the institution was taken up	Several lectures, workshops, fieldtrips were organized during the academic year 2019- 20. Orientation for first year students MAVA Workshop Telugu basha dinotsavam. STEP (Worskhop) Field visit to NGRI,CCMB etc The reports of various activities were prepared and sent to IQAC



IQAC Co-ordinator

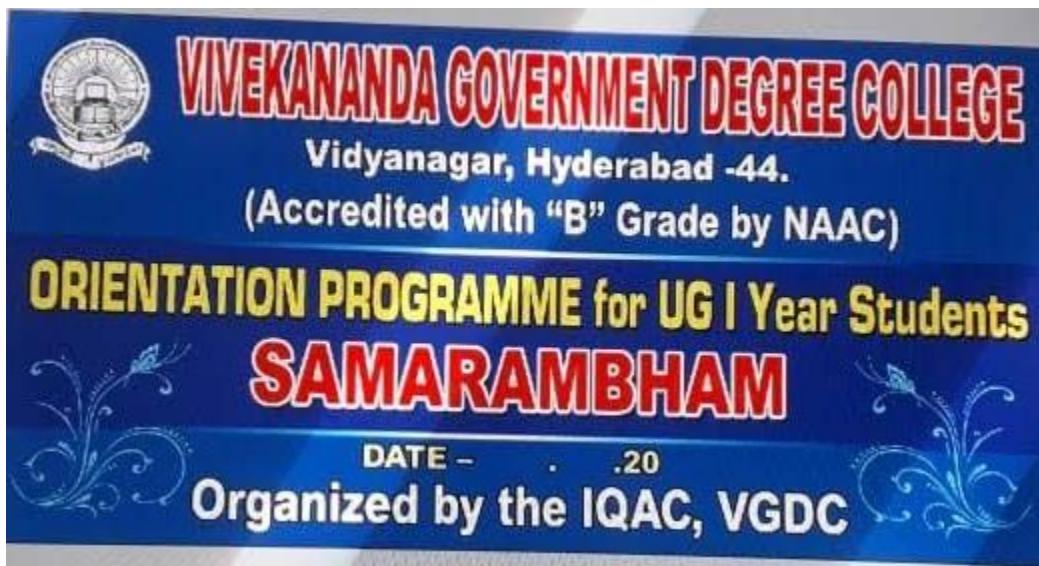


Principal

Name of the Department	IQAC
Date	17.07.2019
Title of the programme	SAMARAMBHAM – An Orientation programme for UG I year students - 2019
Names of the lecturers involved	Dr.N.C. Sowjanya, IQAC Co-ordinator IQAC Committee
Teaching staff participated/ Students	All the teaching staff and the UG first year students
Brief report	<p>An Orientation Programme for the UG I year students was conducted to make the students familiarise with academic, co-curricular and extracurricular activities of the institution. Dr. NagarajuMalyala, Motivational Speaker and Retd. Principal was the Chief Guest. He gave a motivational talk on the importance of positive attitude and also made the students aware of the basic etiquette required in an educational institution.</p> <p>Conveners of various committees briefed the students on various activities conducted in the college. IQAC Co-ordinator briefed the students on the importance of NAAC assessment for the institution.</p>
Outcome	The students were very attentive in the session and interacted with the Guest. They further became aware of various curricular and co curricular options available in the institution.

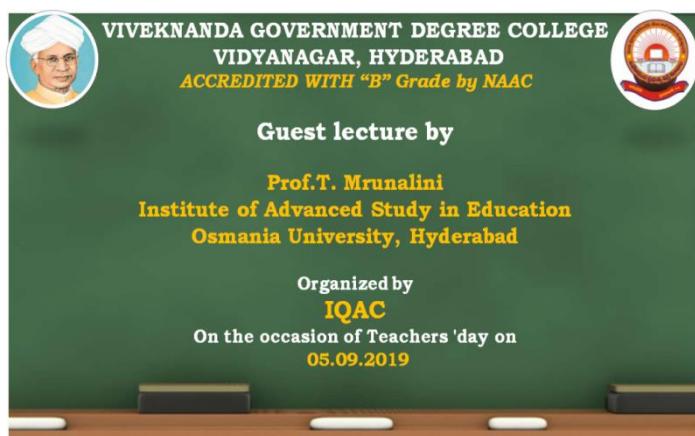






Name of the Department	IQAC
Date	05.09.2019
Title of the programme	Extension lecture on "Teaching methodology"
Names of the lecturers involved	Dr.N.C. Sowjanya, IQAC Co-ordinator IQAC Committee
Teaching staff participated/ Students	All the members of the teaching staff
Brief report	<p>The IQAC of the institution organized an extension lecture on 05.09.2019, on the occasion of Teachers 'day. The Guest was the Dean, Faculty of Education, Dr.T.Mrunalini. She delivered a lecture on various teaching methodologies. She insisted the staff to adapt different methods to facilitate faster learning of the diversified group of students. It has been decided in the staff meeting to felicitate teachers due for retirement on Teachers 'day. At the end of the lecture, Dr.K. Uma, Associate Professor of Economics was felicitated.</p>
Outcome	The lecture was very interesting. The staff became well aware of the latest developments in the field of Education, and also updated themselves on various teaching methodologies.





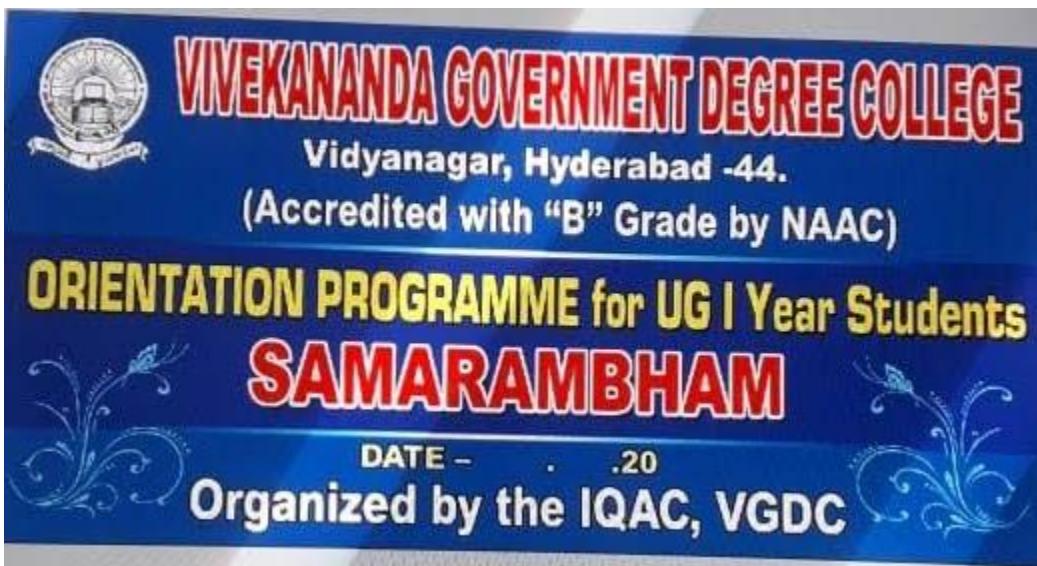
Name of the Department	IQAC
Date	03.12.2019
Title of the programme	An insight into the NAAC Process
Names of the lecturers involved	Dr.N.C. Sowjanya, IQAC Co-ordinator IQAC Committee
Teaching staff participated/ Students	All the members of the teaching staff
Brief report	The institution is going for Re-accreditation in April, 2020 in the Revised Accreditation Framework. The staff are categorised into criterion wise committees. A Video session on the NAAC process (Available videos in the NAAC site) was conducted, wherein the staff viewed the NAAC Process videos - Registration, IIQA tutorial, SSR Tutorial, DVV process. This is followed by the interaction amongst the staff on the process.
Outcome	At the end of the session, timeline of the institution NAAC process is discussed and everyone present resolved to complete the SSR by Second week of February and submit the IIQA in the first week of March.



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Names of the lecturers involved	Dr.N.C. Sowjanya, IQAC Co-ordinator IQAC Committee
Teaching staff participated/ Students	All the teaching staff and the UG first year students
Brief report	<p>An Orientation Programme for the UG I year students was conducted to make the students familiarise with academic, co-curricular and extracurricular activities of the institution. Dr. NagarajuMalyala, Motivational Speaker and Retd. Principal was the Chief Guest. He gave a motivational talk on the importance of positive attitude and also made the students aware of the basic etiquette required in an educational institution.</p> <p>Conveners of various committees briefed the students on various activities conducted in the college. IQAC Co-ordinator briefed the students on the importance of NAAC assessment for the institution.</p>
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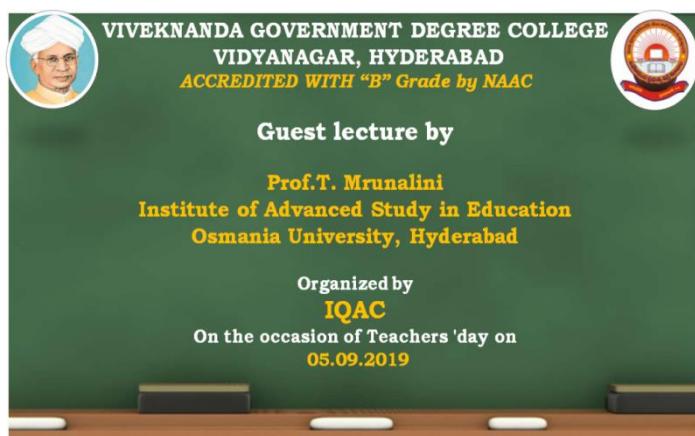






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Teaching staff participated/ Students	All the members of the teaching staff
Brief report	<p>The IQAC of the institution organized an extension lecture on 05.09.2019, on the occasion of Teachers 'day. The Guest was the Dean, Faculty of Education, Dr.T.Mrunalini. She delivered a lecture on various teaching methodologies. She insisted the staff to adapt different methods to facilitate faster learning of the diversified group of students. It has been decided in the staff meeting to felicitate teachers due for retirement on Teachers 'day. At the end of the lecture, Dr.K. Uma, Associate Professor of Economics was felicitated.</p>
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Teaching staff participated/ Students	All the members of the teaching staff
Brief report	The institution is going for Re-accreditation in April, 2020 in the Revised Accreditation Framework. The staff are categorised into criterion wise committees. A Video session on the NAAC process (Available videos in the NAAC site) was conducted, wherein the staff viewed the NAAC Process videos - Registration, IIQA tutorial, SSR Tutorial, DVV process. This is followed by the interaction amongst the staff on the process.
Outcome	At the end of the session, timeline of the institution NAAC process is discussed and everyone present resolved to complete the SSR by Second week of February and submit the IIQA in the first week of March.



Name of the Department	IQAC Examination branch
Date	26.08.2018
Name of the programme	Orientation programme for the first year students "Samarambham
Name of the lecturers involved	Dr.N.C. Sowjanya (IQAC coordinator) Dr.J.Cinna babu (Academic coordinator)
Resource Person	Prof. Sripathi Ramudu, Professor, Hyderabad Central University, Hyderabad
Teaching staff participated	All the members of the teaching staff have participated in the programme
Brief report	<p>The orientation programme was organized by the IQAC cell and the Examination branch of the college. The main aim of the programme was to enlighten the first year students about the CBCS examination pattern, facilities available in the college, various options available for them. The Principal of the college has given the inaugural address and introduced the teaching staff to the students. The students were given orientation on</p> <p>NAAC assessment Examination pattern TSKCs Ecoclub NSS and sports facilities Cultural club</p> <p>The Chief guest of the function Prof.Sripathi Ramudu has delivered a motivational lecture to the students and encouraged them to involve in various curricular and co curricular activities.</p>
Outcome	The session was a great success. The first year students have participated in huge number and have actively interacted with the teaching staff. They could get a clear understanding of the various opportunities available in the college. They have further interacted with the resource person and were highly motivated.







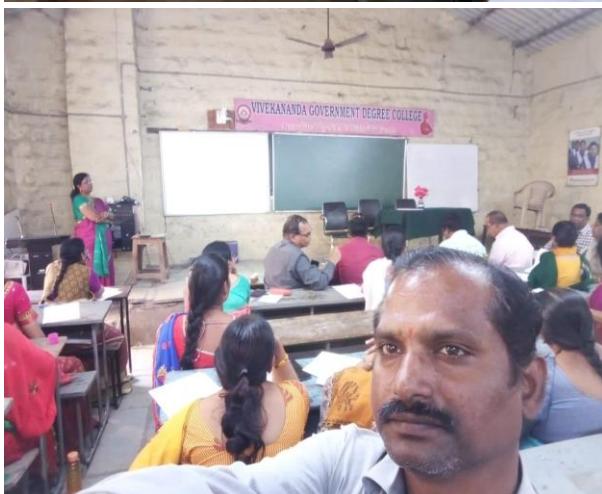
## మనంగా సమారంభ



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ప్రాణికాలు, మొక్కల మాండల్యాలు

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Name of the Department	IQAC
Date	09.1.2019
Name of the programme	Preparation for NAAC-2020
Name of the lecturers involved	Dr.N.C. Sowjanya Assistant Professor of Botany & IQAC Co-ordinator
Resource Person	--
Teaching staff participated	All the members of the teaching staff
Brief report	An interactive session on the latest guidelines of the NAAC was held in the seminar hall. The IQAC co-ordinator has briefed the audience on the mechanism of NAAC accreditation, criteria wise changes, method of assessment etc. All the members of the teaching staff have actively involved and shared their ideas and experiences.
Outcome	All the members of the teaching staff became well aware of the latest changes in the A&A. It is further resolved to identify convenors for each criterion and carry out various curricular and co-curricular activities as per the latest NAAC guidelines.



Name of the Department	Department of History in collaboration with IQAC
Date	08.09.2018 (Screening test by Mahindra Finance) 10.01.2019 (Disbursement of Scholarships by Mahindra Finance)
Name of the programme	Corporate Social Responsibility – Mahindra Finance Award of Scholarships for meritorious students
Name of the lecturers involved	Sri P. Venkat Eashwar (Associate Professor, Dept. Of History) Dr.N.C. Sowjanya (IQAC Co-ordinator)
Resource Person	Sri Anjaneyulu Parasaram General Manager and Head, South India, Mahindra Finance Sri Vijay Kumar, Dy.GM Mahindra Finance, Sri Srinivas, Regional manager, Mahindra Finance
Teaching staff participated	Teaching staff of all the departments, final year students
Brief report	As a part of their Corporate Social Responsibility, the Mahindra Finance, annually awards scholarships to the meritorious students belonging to economically weaker sections. The programme was implemented in the college, to begin with a screening test was conducted for the final year students, and 21 students were short listed. In order to motivate the students, the cheque distribution function was taken up on a large scale. The local MLA was invited as the chief guest, GM- Mahindra Finance was the Guest of honour. The MLA has appreciated the efforts of the institution, the GM Mahindra Finance has also assured to extend such support to the students every year. The Principal has highlighted the efforts of the staff and sought assistance from the Government for further development of the college. At the end of the programme, cheques (Rs. 10,000/-) were distributed to the students.
Outcome	This programme had a huge impact on the students. The students were motivated seeing their batch mates receiving the scholarships.

